



Creation Date: July 18, 2022
Position Type: Full-Time

Title: Family Experience Executive
Reports to: Assistant Scout Executive

Position Summary

The Family Experience Executive is passionate about the overriding mission of Scouting and to help volunteer leadership of Scouting units assigned to a service area deliver a high-quality AND consistent Scouting program to their families. Your service area is sustained and successful through your ability to.

Scouting Unit Health

- Help each unit achieve youth and adult, recruitment, and retention benchmarks.
 - a. Help unit success plan for unit leader and den leader position – track and orient new leadership to mitigate losses in program continuity
- Ensure each unit has an annual program calendar that is financially supported with a budget and council-approved fundraising support, i.e., Popcorn Sale.
- See that all direct-contact unit leadership completes basic leader training, including Youth Protection training.
- Visit unit meetings regularly.
 - a. Observe the unit in action and determine the degree to which the descriptions in the literature are being followed.
 - b. Twice a year, work with Unit Key 3 in conducting a Unit Assessment and use the assessment to create the Unit Service Plan.
- Visit regularly with the unit leader.
 - a. Be aware of the unit leader's needs and concerns.
 - b. Serve as the unit leader's coach and offer support, including the use of literature and resources available, to help the leader see new opportunities for improvement.
 - c. Develop unit program plans that include participation in council program events.
- Work to assure effective and active unit committees.
 - a. Visit with the unit committee periodically.
 - b. Observe the committee in action and work with the committee to solve problems and improve unit operation.
- Keep in touch with the chartered organizations of the units you serve.
 - a. Meet and encourage the orientation of the chartered organization representative.
 - b. Meet the head of the organization and explain both their role and the council's role in a successful Scouting program.
 - c. Help develop a good relationship between the unit's leadership and the chartered organization leadership.

Growing Scouting

- Responsible for extending programs to community-based organizations
 - a. Develop new Scouting units through exiting or new chartered organization relationships.
 - b. Periodically help existing units facilitate a move or transition to a new chartered organization.
- Development Membership growth and recruitment plans with a specific emphasis on growing Cub Scouting.
 - a. Through relationships with school administrators, work collaboratively to market and grow Scouting to parents through schools.
 - b. Ensure every Cub Scout pack has a year-round recruiting plan



- Provide quality service through timely communication, regular meetings, training events and activities.
- Have a willingness and ability to devote long and irregular hours to achieve council objectives.

Desired Competencies & Skills:

- **Communication** - Clearly conveying information and ideas through a variety of media to individuals or groups in a manner that engages the audience and helps them understand and retain the message.
- **Customer Focus** - Ensuring that the customer perspective is a driving force behind business decisions and activities; crafting and implementing service practices that meet the needs of customers and of one's own organization.
- **Work Standards** - Setting high standards of performance for self and others; assuming responsibility and accountability for successfully completing assignments or tasks; imposing standards of excellence on oneself rather than having standards imposed.
- **Leadership Disposition** - Demonstrating the traits, inclinations, and dispositions that characterize successful leaders; exhibiting behavior styles that meet the demands of the leader role.
- **Contributing to Team Success** - Actively participating as a member of a team to move the team toward the completion of goals.

Requirements

- Bachelor's degree from an accredited college or university or equivalent work-life experience
- People-oriented, having the ability to work well with adult volunteers, community, and representatives of other organizations
- Able to work varied hours when necessary to achieve positive objectives
- Believe in the BSA and subscribe to its principles and standards

Compensation & Benefits

- **Salary:** \$40,000
- **Paid-Time-Off:** 24 Days
- Group Life Insurance
- 403(b) Retirement Plan
- **Observed Holidays:** 12
- Group Accident Insurance
- Medical, Dental & Vision
- Short- & Long-Term Disability

Interested and qualified candidates should email their resume to info@miamivalleybsa.org

The duties and responsibilities described in this position profile are not a comprehensive list. Additional tasks may be assigned. The scope of the job may change as necessitated by organizational demands.